Podium and Poster Presenter Instructions

Podium Presenters:

File Type: Presentations must be in Microsoft PowerPoint format.

Length: Presentations should be no more than 20 minutes in length including Q&A period. Please allow 3 minutes for questions and discussion and plan to finish your presentation on time.

Logos and Proprietary Products: Presentations should limit discussion to technical issues and should not be promotional in nature. Presentations should limit the discussion of proprietary products. It is recommended to limit the use of company logos to the first and last slides.

Submission Instructions:

SCC 2016 Presenters: Submit your PowerPoint presentation file via the submission website at https://ciesconf.mst.edu/openconf.php using the "Upload File" function. Use the same Submission ID as your paper. Be sure to select the correct Format or your presentation will not upload properly. Submission is *due by April 29* or bring it with you to the conference on USB key to load to the conference computer when you register.

2016 ICSC Presenters: Submit your power point presentation file via e-mail to Lionel Lemay at LLemay@nrmca.org by April 29 or bring it with you to the conference on USB key to load to the conference computer when you register.

Final Presentation Setup: Please arrive to your assigned session 30 minutes in advance of the session start time to confirm your presentation is loaded properly and make any last minute changes.

Poster Presenters:

Dimensions and Mounting: The poster dimensions should be 36 x 48 in and should be printed on white paper. Easels and blank white foam boards and tape will be provided by the organizers for mounting the posters.

Poster Setup: Poster setup will occur from 15:40 – 17:20 on May 16. You will be assigned a poster number corresponding to your paper submission ID and you should mount your poster on the matching numbered easel.

Poster Session: A special poster session is scheduled for May 16 from 5:30 – 7:30 pm. Authors should be available at that time to discuss the content of their posters.

Poster Removal: Posters must be removed after the poster session and placed in the conference office. Posters will be kept until the end of the conference for consultation.